

COMMUNITY PHYSICIAN HOSPITALITY FUND

APPLICATION | JULY 2019



INTRODUCTION

Doctors Nova Scotia (DNS) is committed to helping physicians recruit physicians to their communities. While the Nova Scotia Health Authority (NSHA) has direct responsibility for recruiting physicians, there is little doubt that potential physician recruits want to speak with local physicians about the experience of practising in a community before accepting a position there. Physician recruitment is a high-touch, low-tech process and physicians are often the best recruiters of physicians.

While the NSHA works to include local physicians in recruitment, there is no formal mechanism for this process. The

NSHA does have a hospitality budget to support recruitment, but as non-NSHA employees, physicians may be unfamiliar with the rules for applying for funds and can therefore find it challenging to access this funding. As a result, physicians often take it upon themselves to engage with prospective physician recruits, funding events such as dinners and community tours out of their own pockets.

The DNS Community Physician Hospitality Fund provides funds to support local physicians in the recruitment process. This funding is intended to supplement and complement NSHA recruitment activities.

APPLICATION GUIDELINES

A total of \$50,000 in funding is available annually from the DNS Community Physician Hospitality Fund. The fund is administered by the DNS Physician Advisory Team.

WHO CAN APPLY?

The funds will be available to physicians from across the province, with up to 10 grants of \$5,000 awarded each year. Preference will be given to applications that involve physicians and community organizations involved in physician recruitment for their community (for example, an application by a community-based medical staff association or an application made by a community group such as NOW Lunenburg County, which includes local physicians).

WHAT TYPES OF ACTIVITIES ARE ELIGIBLE?

Eligible activities include hosting dinners or other meals, organizing and conducting community tours, paying for meeting expenses, purchasing welcome gifts, and covering expenses associated with other physician recruitment efforts.

WHAT IS THE APPLICATION PROCESS?

To apply for a DNS Community Physician Hospitality Fund grant in 2019–20:

- Complete and submit the Community Physician Hospitality Fund Request Form (see page 2) to Jennifer Girard, Physician Advisor, at jennifer.girard@doctorsns.com by **Aug. 16, 2019**.
- Submissions will be reviewed by the DNS Physician Advisory Team.
- If more than 10 applications are received, the reviewers will work to ensure equitable distribution across the province.

Fund recipients will be required to agree in writing to terms and conditions pertaining to the DNS Community Physician Hospitality Fund program. All funds awarded will be provided in full upon receipt of the signed terms and conditions document. Six months after receiving the funding, all recipients are required to submit a short, written summary explaining how the funds have been spent.

COMMUNITY PHYSICIAN HOSPITALITY FUND

REQUEST FORM



Contact name

Address

Phone

Email

What are the key activities and timelines for the physician recruitment work?

How will the funds be used/allocated?

Signature(s)

Name(s)

Date

Title(s)

REQUEST DEADLINE

Return the form by **Aug. 16, 2019** to:

Jennifer Girard, Physician Advisor | jennifer.girard@doctorsns.com